

DOCUMENT 00105  
INVITATION TO BID

**Owner:**  
Saratoga Springs Public Library  
49 Henry Street  
Saratoga Springs, NY 12866

**Architect:**  
Butler Rowland Mays Architects, LLP  
57 West High Street  
Ballston Spa, NY 12020

Date: January 6, 2025

Contractors are invited to submit a prime contract offer to the Owner located at the above address before January 28th at 1pm for the following project:

**PRIME CONTRACT BID PACKAGE**

**Saratoga Springs Public Library - New Elevator Systems  
Contract No. 1 – General Construction Work**

Bids will be opened and publicly read aloud at 1pm at the Saratoga Springs Public Library in the Susman Meeting Room on the Lower Level.

Bidders must submit a bid form and inclusive attachments, enclosed in clearly labeled envelopes, for each contract for which a bid is submitted.

This document invites contractors to bid on an Individual Prime Contract to complete all work related to elevator upgrades for the existing Saratoga Springs Public Library.

Bid Documents for the Stipulated Sum will be distributed as digital sets. Bidding Documents, Drawings and Specifications may be viewed online free of charge beginning **Monday, January 6, 2025** at <https://revplans.biddyhq.com/pages/dashboard> under "Public Projects", or electronically downloaded for a non-refundable charge of one hundred dollars (\$100.00). Complete sets of Bidding Documents, Drawings, and Specifications, on compact disc (CD) may be obtained from **Rev**, 28 Church Street, Unit 7, Warwick, NY 10990 Tel: 1-877-272-0216 for an additional fee.

The project is tax exempt and State prevailing wage rates will apply.

Your firm will be required to provide Bid security in the form of a Bid Bond in the amount of a sum no less than 10 percent of the Bid Price. Performance Bond and Payment Bond for 100% of the Contract Sum will be required prior to executing the Construction Contract. Failure to submit the Bid Bond with the Bid is cause for rejection.

Refer to other Bidding requirements described in Document 00 21 13 Instructions to Bidders.

A pre-bid meeting and walk-through will be scheduled for 8am on Tuesday, January 14th at the Library's Putnam Street Lower Level delivery/staff entrance.

Submit your offer on the Bid Form provided. Bidders are required to complete Bid Form entirely. Bidders may provide additional required information as appropriate.

Your offer will be required to be submitted under a condition of irrevocability for a period of forty-five (45) calendar days after submission.

The Owner expressly reserves the right to accept or reject any or all bids submitted in response to this bid solicitation.